

FBISD Student Leadership 101 Program Application for 2017-2018

The FBISD Board of Trustees wishes to invite **FBISD 10th grade students** who are interested in developing their leadership during their junior/senior year to apply for participation in the 2017-18 Student Leadership 101 Program. Through a series of seven monthly seminars, selected participants will explore their personal roles in community and school leadership and volunteer service. School Board members will sponsor and attend the student seminars on topics such as personal leadership skills, youth advocacy, service and volunteerism, local government in action, business, and health care.

This program is limited to upcoming 11th grade students. The 2017-18 cohort will consist of 33 students with 3 representatives per high school in the district. Applicants should be in good standing based upon grades, attendance, and behavior; have an interest in developing their personal leadership skills; have obtained written permission from their parents and school principal; and be willing to accept the attendance and participation expectations.

If selected, participants will **commit to a two-year program**. In Leadership 101, juniors will observe leadership in action, learn leadership skills from community and school leaders, and develop their own leadership skills. In Leadership 102, seniors will apply their leadership skills in support of community service projects with non-profit agencies. Interested applicants and their parents should review their schedules and commit to the two-year schedule prior to submitting an application. Participants are required to attend each 2017-18 seminar in its entirety. Full-day seminars are scheduled for the following Wednesdays during the school year:

- September 13, 2017
- October 11, 2017
- November 8, 2017
- December 13, 2017
- January 10, 2018
- February 7, 2018
- March 7, 2018

All seminars will begin at 7:00 a.m. and end at 2:00 p.m. in the Board Room of the FBISD Administration Building, 16431 Lexington Blvd, Sugar Land, TX 77479. Students who have the written permission of their parent/guardian may drive to the FBISD Administration Building. Students needing district transportation for the program will be contacted by a staff member from the district's Transportation Department with the transportation schedule.

The seminars will be conducted at various sites in Fort Bend County, and district transportation to and from the seminar sites will be provided for all students. Students will be provided with lunch and beverages. On the first day of the seminar, students will participate in team activities at the Clements High School Ropes Course and should wear comfortable clothing and athletic shoes. For all other days, dress should be business casual.

Applications are due no later than **4:00 p.m. on Friday, April 7, 2017, and must be brought to the Front Desk Receptionist in the FBISD Administration Building, 16431 Lexington Blvd, Sugar Land TX 77479.**

All students will be notified of their application status on or before June 2, 2017.

Additional information regarding the program or the application process may be directed to Dr. Audra Ude, Director of Student Leadership or Mike Madden, Coordinator of Student Leadership at leadership101@fortbendisd.com.

FBISD Leadership 101 Application for 2017-2018

APPLICATION CHECKLIST

**Please *initial* beside each requirement of this application as it is completed.
The *bolded* requirements must be provided when you submit your application.**

	Discuss the program, <i>mandatory attendance requirements</i> , and <i>two-year commitment</i> expectation with your parent/s or legal guardian prior to submitting your application.
	Type your application in black font, Times New Roman, 12 point. All information must be typed except for signatures.
	Make a copy of your most recent transcript. If you do not have a copy, make arrangements to obtain one from your counselor or the attendance office.
	Select a teacher to complete your recommendation. Deliver the form to the teacher along with a letter-sized envelope with your name on it for your completed recommendation. Give your teacher several days to complete your recommendation before you actually need it.
	Have your parent or legal guardian sign your application form in each of the following sections: Attendance, Release, and Consent for Medical Care.
	Have your building principal sign your application verifying that your application is complete and excusing you from your classes on the days of the monthly seminars.
	Using the format options given in the directions, answer the application questions on your own without the help of your friends or family.
	Place required unstapled documents in a <i>sealed 9x12 clasp envelope</i> addressed as follows: ATTN: Front Desk Receptionist/Board of Trustees FROM: Your Name / Campus
	Include signed and completed Applicant Information and Signature Page, pages 1 and 4.
	Attach a copy of your most recent transcript.
	Attach your teacher's completed recommendation to your application.
	Attach a professional-looking picture of yourself taken within the last month that shows only you. (Pictures may be used for news articles.)
	Include your Personal Survey (written or in digital mp3 or mp4 format)
	Include your Essay question (written or in digital mp3 or mp4 format)
	If selecting Option 2, submit mp3 and mp4 formats on a single empty USB Flash Drive which will not be returned. Must be readable and viewable on a Windows operating system computer.
	If your application is incomplete or you omit any of the requirements, you will not be considered for this year's cohort.

Your application must be RECEIVED no later than 4:00 p.m. on Friday, April 7, 2017.

Front Desk Receptionist/Board of Trustees
FBISD Administration Building
16431 Lexington Blvd
Sugar Land, TX 77479

Questions? Please contact Dr. Audra Ude, Director of Student Leadership Program or Mike Madden, Coordinator of Student Leadership at leadership101@fortbendisd.com.

APPLICANT INFORMATION

Please complete all sections and obtain all required signatures on the Signature Page prior to submitting your application. **All information on this page must be typed except for signatures.** Specific instructions and options on how to format your required essay are given on page 2.

Applicant Information (Please complete all requested information on this form in black font except for signatures.)

FIRST NAME:			
MIDDLE NAME:			
LAST NAME:			
Name of FBISD Campus where enrolled:		Are you currently a FBISD high school sophomore?	
		Yes	No
FBISD Student ID #	Date of Birth	Male	Female
Home Street Address		Apt. #	
City		Zip Code	
Student E-mail Address			
Parent E-mail Address			
Student Cell Phone		Parent Cell Phone	
Home Phone		Parent Cell Phone	

Attendance Acknowledgement

Both my child and I understand and agree to the attendance requirements for this program and acknowledge that if selected, full-day attendance at every monthly seminar will be expected. Missing a session, unless an emergency is involved, can result in dismissal from the program. District transportation will be available.

We also understand that this program is a two-year commitment, and the commitment must be honored.

Applicant's Signature	Date
Parent/Legal Guardian Signature	Date

PERSONAL SURVEY & ESSAY INSTRUCTIONS

PERSONAL SURVEY INSTRUCTIONS

OPTION 1 Personal Survey Format

1. Please type your answers to the questions on page 3 in the spaces provided. See instructions below.
2. Responses left blank or not responsive to the question will count against the applicant for consideration of this opportunity.

OPTION 2 Personal Survey Format

1. Using an **audio mp3 or mp4 format**, please record your answers to the questions on page 3.
2. The mp3 or mp4 sound bite **CANNOT** exceed **ONE minute** for each question and it **CANNOT** exceed a total of **FIVE minutes for all questions**.
3. The sound bite **CANNOT** reveal your name or any information about your school or community.
4. You must state the question and then state your answer in a clear, concise and intelligible manner.
5. Submit the sound bite on an empty USB Flash Drive viewable on a Windows operating system computer.
6. Label your USB Flash Drive with your name or campus. Name and campus will be hidden from the judges during evaluation.

ESSAY INSTRUCTIONS

ESSAY QUESTION: What does the term “my community” mean to you, and how would you describe the members of your community?

OPTION 1 Essay Question Format

1. If selecting Option 1, using a separate sheet of paper, follow the format described below.
2. Your essay must be limited to 500 words, typed in black ink, Times New Roman, 12 point font, double spaced using a left justified format. The top, bottom, and side margins of your page should be one inch.
3. As you are limited to 500 words, choose your words carefully and be sure to spell check your work. To count your words, you should select the text you want to count. Then using your Tools menu, click on Word Count to determine the number of words in your essay.
4. Your responses should be written and typed by you to reflect your **own ideas**.
5. Start your response by typing your first and last name followed by the initials of your school. Type the question on the next line. Please use black ink, Times New Roman, 12 point font. No other font colors are acceptable. Here is an example of how to prepare your name and the essay question at the top of each of your essay pages:

Jerry Jacksonville – DHS

What does the term “my community” mean to you and how would you describe the members of your community?

6. You are required to follow the typing format when answering your essay question. Your essay is one of the criteria used to determine whether or not you will be selected for this program, so do your very best.

OPTION 2 Essay Question Format

1. If selecting Option 2, create an audio file that addresses the essay question.
2. Audio must be between three minutes and five minutes in length and in mp3 or mp4 format.
3. At no time can you appear in your electronic file.
4. At no time can you reveal in your electronic file the school you attend or the community where you reside.
5. Electronic file must be a readable mp3 or mp4 and viewable on a Windows operating system computer.
6. Submit your video on a USB Flash Drive. Ensure the flash drive contains no other files.
7. Label your USB Flash Drive with your name or campus. Name and campus label will be hidden from the judges during evaluation.

NOTE: Flash drives will become the property of the FBISD Leadership program and will not be returned.

PERSONAL SURVEY

Please answer the questions following the Personal Survey Instructions provided on Page 2.

Do you participate in extra-curricular activities in your school? If so, which ones? Do you have a leadership role? If so, what roles/titles do you currently hold in the organization?

Do you volunteer your time to help others in your community? If so what do you do? Do you have a leadership role? If so, what role/titles do you currently hold in the activities/organizations?

Do you get involved in activities outside of your school? If so, which ones? Do you have a leadership role? If so, what roles/titles do you currently hold in the activities/organizations?

Why do you want to be a part of this student leadership program?

What do you think you will be doing ten years from now and how do you think you would use this training?

SIGNATURE PAGE

STUDENT NAME: _____ FBISD SCHOOL: _____

HIGH SCHOOL PRINCIPAL’S CONSENT:

I hereby grant my permission for the student named above to participate in the *Fort Bend ISD Leadership 101 Program*. If selected, this student will be excused from regular school attendance during seminar days and counted present for school.

Principal’s Signature

Date

PARENT’S RELEASE: In granting permission for participation in the *Fort Bend ISD Student Leadership 101 Program*, I hereby release and hold harmless the Fort Bend ISD and Board of Trustees and its employees or agents from and against any injury, loss, damage, accident, or expense arising out of, or in any way related to, participation in the *FBISD Student Leadership 101 Program*. I acknowledge that I have carefully read this release and understand its impact and effect. I acknowledge that if I had any questions regarding this release, that I have exercised my right to have it reviewed and further explained to me prior to my signing.

Parent/Legal Guardian Signature

Date

PARENT’S CONSENT FOR MEDICAL CARE AND DISCLOSURE:

I hereby give permission to the supervisors, instructors, and any other trained medical personnel to treat my child in a situation that requires medical attention. I authorize said supervisors and instructors to seek such medical advice, treatment, and services as they deem necessary, in their sole discretion, which may be necessitated because of any injury or illness suffered because of my child’s participation in the activities of the *Fort Bend ISD Leadership 101 Program*.

I further agree to accept any financial responsibility for the care and treatment of such injuries or illnesses and for such further medical services which are required, even though all attempts to contact responsible parties have failed and there is urgency with respect to my child’s treatment, or in the case in which benefits of my health insurance have been depleted and additional medical expenses or loss of income occur.

I understand that any medication my child may need for severe allergies (including bee stings, food allergies), asthma or other such medical condition(s) must be brought with my child to the program.

I have read the foregoing document in its entirety, fully understand the same, and am freely and voluntarily signing my name to it.

Parent/Legal Guardian Signature

Date

PARENT’S CONSENT FOR PARTICIPATION:

I hereby certify that all information contained in this document is true and accurate to the best of my knowledge. I hereby give consent for my child to participate in the *Fort Bend ISD Student Leadership 101 Program*.

Parent/Legal Guardian Signature

Date

STUDENT APPLICANT’S CONSENT AND ACKNOWLEDGEMENT:

I hereby give consent to the Board of Trustees and the FORT BEND ISD to access and release all of the above information, including my photograph, as necessary to conduct the program and promotions.

I certify that all information contained in this document is true and accurate to the best of my knowledge.

I hereby acknowledge that this program is a learning experience beyond my classroom requirements, and I will participate and honor the expectations of this program to the best of my ability.

Applicant’s Signature

Date

